

Policy for Class Refunds
Effective 01/01/2026

Overall rule – The refund policy is stated in the waiver that every class participant agrees to as they register for class:

Any requests to change a class start date must be made 1 week prior to the start date of the registered class. Further, if I withdraw less than 48 hours prior to the start of a training class, I understand, acknowledge, and agree that I will forfeit the cost of the class and not be entitled to a refund. Once the class begins, no refunds will be given for all or a portion of the class fee.

However, there are times that exceptions need to be made.

Definition: Refunds for full classes will be returned to the credit card based on the 48 hour notice. There are special circumstances which would require a refund to be given for missing multiple consecutive classes, as described below. **All refunds initiated by the client/student will be reduced by a \$10 processing fee regardless of the situation.** At this time, refunds will be completed by issuing a check to the recipient.

Special Circumstances: All refunds for the following special circumstances must be requested by the time of the FIRST missed class. Refunds will not be granted after a dog has missed multiple class sessions. Refunds for the following special circumstances only will be considered:

1. Serious illness or injury to the dog or handler that necessitates missing the minimum number of weeks stated below. The refund request must include a veterinarian or medical certification indicating the inability to participate due to injury/surgery and the recommendation for length of time out of class
 - a. Agility & Scent– 3 weeks
 - b. Obedience & Rally - 4 weeks
2. If the instructor, with the support of the training director, determines that the dog's behavior is inappropriate, unmanageable, aggressive etc. for the class, a full refund will be given. Refunds will be prorated based on time remaining in session.
3. Bitches in season for agility & scent work will be given a 3-week credit for the next session. Bitches in season are allowed to participate in all other classes and are not eligible for a credit. Impregnated bitches will be given a promo code to be used at a future session. All promo codes will be provided by the registration team.

Exclusions:

1. Seminar Refunds: Refunds for seminars will be spelled out in the individual seminar registration document.
2. Pre-Paid Drop-in Classes: Refunds will only be provided in the event that the class is cancelled by CABTC or the class instructor.
3. Walk In Classes and Run Thrus: Payment is only accepted in person when the student arrives to participate. No refunds will be provided.