CABTC REGISTRATION FAQ – PREREQUISITES and WAITLISTS

CABTC classes often fill! Here's what you need to know about registration pre-requisites and waitlists.

If you have any questions, please contact registration@cabtc.org

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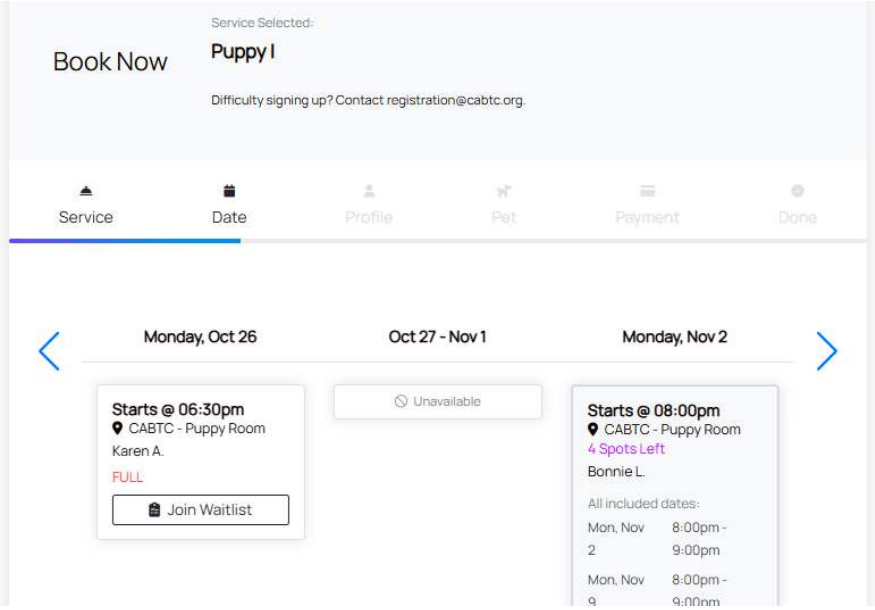
Prerequisites ("Tags" – When Applicable)

While some classes have no prerequisites (e.g. Puppy 1 or Foundation Skills 1), many classes do have them or require pre-approval before registering. For classes with prerequisites, CABTC's registration system utilizes "tags" that are assigned to the dog. The "tag" in the system will allow you to register your dog for that level class, or lower.

- For classes that require tags: If your dog is new to CABTC, the Training Director must evaluate and approve your dog for a particular class. They will arrange for your dog to be assigned a "tag." Contact registration@cabtc.org to arrange an evaluation.
- If your dog is currently in a class sequence (e.g. FSI => FSII => FSIII), towards the end of your session, your instructor will evaluate whether your dog is ready to move up to the next class level. Your instructor will update the dog's "tag" when appropriate.

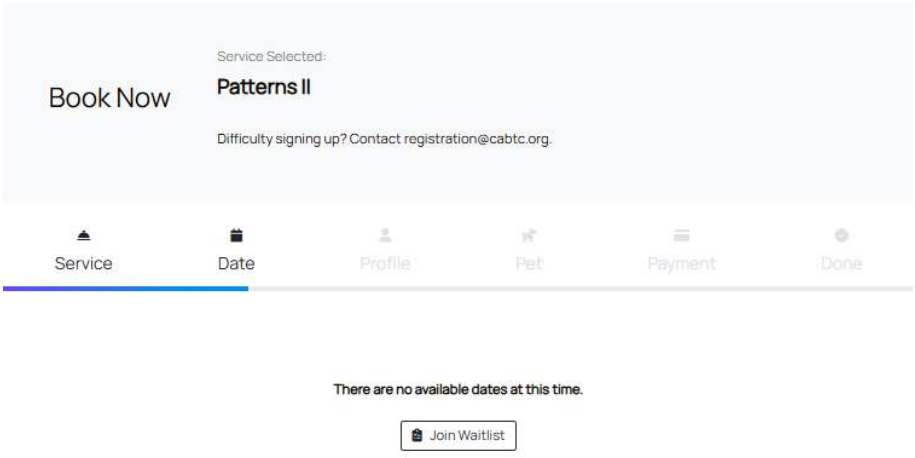
“FULL” or “No Available Dates” Class

On the Registration page (BusyPaws): If the class date / time lists “FULL,” there are no openings for that class date and time. (But other dates and times may be available for that class.. Scroll down and/or sideways to see.)



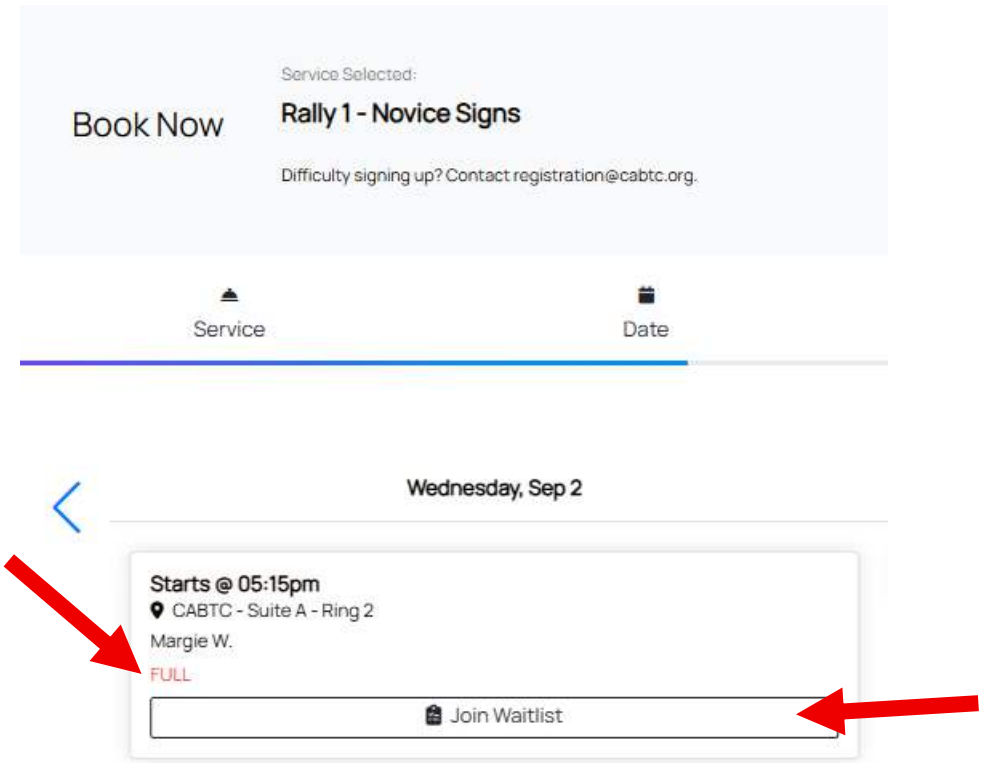
If the class states “There are no available dates at this time”:

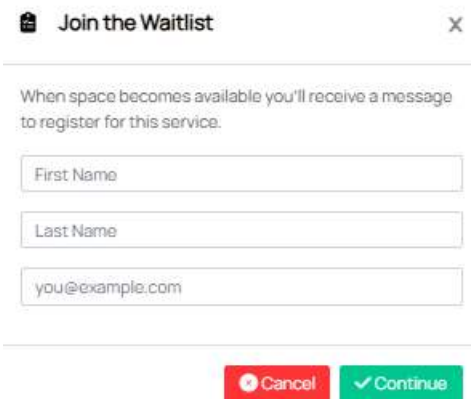
- The class may not be open yet for registration.
- The class may not currently be on the schedule, but may be in the future. (Especially if enough interest is shown.)



“Join Waitlist” Button

1. To join the Waitlist, click “**Join Waitlist**” and fill the requested information.
    a. You do NOT need to submit the “Join Wailtist” for multiple times of the same class. The Registration Team will let you know if ANY times for that class open.
2. There will be a waitlist confirmation message displayed. However, you will NOT receive a confirmation e-mail.
    a. The Registration Team may reach out to you to collect additional information.
    b. You may view and manage your waitlisted classes through the BusyPaws account portal. (See “Managing Your Waitlist.”)
3. If an opening occurs (or the class is added to the schedule), you will be notified.
4. If no opening occurs:
    a. After the first day of class, your name will be removed from the BusyPaws registration system waitlist.
    b. You do have the option of registering for the next session of classes.





What If I Don't See the "Join Waitlist" Button?

If you do not see the "**Join Waitlist**" button, the reason may be:

- Most Drop-In classes do not maintain Waitlists. (You may wish to check back later, to see if someone has cancelled their registration.)
- Some classes require you to fill out and submit a Waitlist form from the CABTC website. See "Agility Waitlist" and/or "Obedience (Upper Level) Waitlist."

If you have any questions, please contact registration@cabtc.org

Agility Waitlist

Due to popularity, all agility classes are full and open for currently enrolled students only. Those teams interested in pursuing agility at CABTC must complete the waitlist application. (On the CABTC website.) We will get back with you concerning class availability. CABTC draws from our waitlist to fill all of our classes.

If you wish to be removed from the Agility Waitlist, please notify registration@cabtc.org

Obedience (Upper-Level) Waitlist

Due to popularity, many upper-level obedience classes are full and open for currently enrolled students only. Those teams interested in pursuing upper-level obedience classes at CABTC must complete the waitlist application. (10/20/26 – Soon to be on the CABTC website. Until then, please contact registration@cabtc.org) We will get back with you concerning class availability. CABTC draws from our waitlist to fill all of our upper-level obedience classes.

If you wish to be removed from the Upper-Level Obedience Waitlist, please notify registration@cabtc.org

What Happens When You Can Come Off of the Waitlist

The CABTC Registration team will contact you to let you know that there is a space available for you in the class. Once you confirm that you would still like to register for the class, the Registration team will:

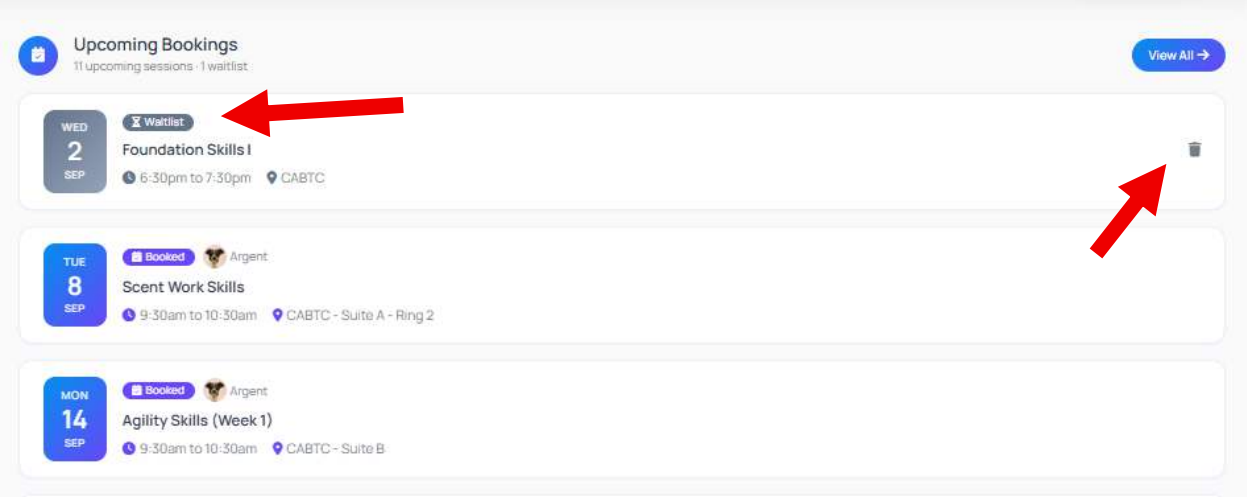
- Add the appropriate tag (if applicable)
- Move your dog into the class. **YOUR DOG IS NOT REGISTERED YET!**
- Send you an invoice (unless you already have cash credits).
- If you are new to the system, you may also be sent the Client Profile Form.
- If the dog is new to the system, you may also be sent the Pet Registration Form.
- **Payment must be completed and both forms must be on file for registration to be complete.**

Managing Your Waitlist (BusyPaws Account)

Log-in to your account at:
https://portal.busypaws.app/customers/cleveland-all-breed-training-club-1/login

Your waitlisted class (with a specified date) will be listed with your Upcoming Bookings.
(**NOTE:** After the first day of class, this listing will disappear)

If you are waitlisted for a class that is not currently scheduled, it will be listed under a separate "Waitlists" section.



If you wish to cancel your Waitlisted entry, click on the trashcan, then "Continue."

